

IXWORTH AND IXWORTH THORPE PARISH COUNCIL

Minutes of Ixworth & Ixworth Thorpe Parish Council meeting held at Ixworth Village Hall on 11th June 2014 at 7:30pm

Present: Cllr Teresa Plummer (Chairman) Cllrs David Reeve, Roy McFruin, Pam Shelton, Ben Lord, and Richard Courtnell.

Also Present: Mandy Adlington (Parish Clerk), C Cllr Joanna Spicer, B Cllr John Griffiths MBE, Helen Lindfield.

1. Apologies for Absence

Apologies were received from Cllr Laughton & Cllr Wilson due to Holiday & Cllr Anderson due to work commitments – apologies were accepted.

2. Declarations of Interest

No interests were declared.

3. Minutes of the Previous Meeting

It was resolved that the Chairman sign the minutes as a true record of the meeting held on 14th May 2014.

4. Matters Arising from Minutes

The Clerk confirmed that Cllr Plummer had signed The Declaration of Acceptance of Office.

Meeting Adjourned

5. Public Forum

No members of the public were present.

6. Report from Local Police Officer

No report.

7. Report from County Councillor Joanna Spicer

C Cllr Spicer reported that Rev Garbett had contacted her to discuss the footpath in St Mary's Churchyard. C Cllr Spicer had passed his concerns onto Claire Dixon as this was a rights of way issue as it is a public footpath. C Cllr Spicer stated that she had spoken with the highways department about the land around the roundabout at Stow Road and Micklesmere Drive. Highways confirmed that they were responsible for the land but the fencing, which had various signs attached to it, belonged to St Edmundsbury Borough Council. B Cllr Griffiths requested that Helen Lindfield, Families and Community Officer for St Eds, confirm this.

A discussion took place about overgrown hedges and verges, C Cllr Spicer suggested making a list of any areas overgrown that belonged to Suffolk County Council, or was their responsibility, and pass the list onto Suffolk County Council.

8. Report from Borough Councillor John Griffiths MBE

B Cllr Griffiths thanked Helen Lindfield, St Eds Families and Community Officer for this area, for attending the meeting and introducing herself to the members. B Cllr Griffiths encouraged members to contact her at anytime with queries and he felt sure she would do her best to find any information requested.

The members requested if Helen could find any information on the proposed development at the top of Crown Lane and if she could help with how the Council would go about requesting Section 106 money from this development. Ms Lindfield stated she would look into this and inform the members once she had any further information.

Meeting Reconvened

9. Planning Applications

DC/14/0850 – Certificate of Lawfulness for Proposed Development – single storey rear extension with lean-to pitched roof – 3 Micklesmere Drive, Ixworth

No objection

DC/14/0887 – Crown reduce by one third one Copper Beech tree and one Lime tree – Hill House, Ixworth

No objection

10. Determined Applications

None.

11. Correspondence

The following correspondence was received;

SARS – Donation Request
SCC – Road closure x 2
FOIL – Donation Request
Mr Sellars – Village Concerns
Mr Osman – Overgrown hedges & paths
St Eds – Enforcement Notice on Mere View
St Eds - Parish Council Conference Liaison Group Notes
RBL Ixworth – Road Closure Request
Steve Wilson – Monthly Report

It was agreed by all members present that the following donations be made at the July meeting;

£25 to SARS
£200 to FOIL

It was also agreed that the Parish Council would apply to Suffolk County Council for the road closure for the Remembrance Parade on 9th November as requested by Ixworth & District Branch of The Royal British Legion.

12. Accounts

The following accounts were agreed for payment;

Chq No's 814/815	Wages	£1026.55
Chq No 816	H M Revenue & Customs	£340.03
Chq No 817	Zurich Municipal	£905.85
Chq No 818	AJ Wheelie Bin	£10.00
Chq No 819	Anglian Water	£19.38
Chq No 820	Ixworth Village Hall	£168.75
Chq No 821	RBA Solutions	£264.00
Chq No 823	A Adlington	£118.00

Chq No 822 was incorrectly filled in so was cancelled and will be kept in the cheque book for the internal audit.

The RFO was authorised to transfer £2500 by on-line transfer from the reserve account to the community account.

The internal auditor reported verbally to the RFO that there were no issues to report in the accounts dated 1st April 2013 to 31st March 2014.

After reviewing the figures in Section 1, the Accounting Statement of the Annual Return, for year ending 31st March 2014 it was resolved that these figures were correct. It was resolved that the Chairman and Clerk could sign this section of the form.

After reviewing Section 2, the Annual Governance Statement of the Annual Return, for year ending 31st March 2014 it was resolved that the Council had ensured there is a sound system of internal control. It was resolved that the Chairman and Clerk could sign this section of the form.

13. Ixworth Cemetery

Cllr Courtnell reported that the finials had been installed on the large gates at the cemetery so the work to refurbish the gates had now been completed.

Cllr Courtnell reported that there were some headstones that were about to fall over which presented a health and safety issue. Cllr Courtnell requested permission to write an article for the magazine mentioning this issue and requesting if any family members to come forward to discuss with the Council ways in which these headstones could be made safe. This was agreed by all present.

Cllr Courtnell had been approached by a resident requesting what the cost would be of replacing a wooden cross on a grave to a headstone, it was confirmed that it would be £100 as stated on the current fees list.

14. Play Area

It was confirmed that work on the new equipment had started. The Clerk confirmed that the cushionfall for the climbing frame had been ordered and would be installed at the end of June. The matting that had been vandalised had also been ordered and would be installed at the same time.

15. Section 106 Contributions

After a lengthy discussion it was agreed to add this item to the July agenda. It was agreed that all members should compile a list of projects that contributions could be used for from any future developments in Ixworth in the future.

16. Refurbishments of Benches/Seats in the Parish

A discussion took place about what had been ordered to refurbish the benches in Ixworth. The Clerk was instructed to contact the company supplying the lengths of planks explaining that payment cannot be made before delivery. It was agreed by all present that all 18 lengths required be ordered and delivered at the same time thus cutting down on cutting and delivery charges.

17. Chairman's Report

The Chairman reported that a large pothole had developed in Peddars Close, the Clerk stated that she had reported this item to Suffolk County Council. The Chairman also had concerns about the overhanging branches and hedges around the village. After a discussion it was agreed that the Clerk write an article for the magazine politely requesting residents to check to see if any of their hedges or bushes from their properties were overhanging paths.

18. Clerks Report

The Clerk reported the following;

The defibrillator had been installed at the Village Hall
Various highway issues had been reported again to Suffolk County Council

19. Councillor's Reports

Cllr Shelton had been asked if it was possible to have a crossing installed near the entrance to the village hall car park. It was agreed to mention this item to C Cllr Spicer.

20. Date of Next Meeting

The date of the next meeting was confirmed as 16th July 2014 in Ixworth Village Hall at 7.30pm. This is the third Wednesday of the month.

With no further business the meeting closed at 10pm

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Signed

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Date