

## **IXWORTH AND IXWORTH THORPE PARISH COUNCIL**

*Minutes of Ixworth & Ixworth Thorpe Annual Parish Council meeting held at Ixworth Village Hall on 8<sup>th</sup> May 2013 at 7:30pm*

**Present:** Cllr Teresa Plummer (Chairman) Cllrs David Reeve, Sophia Wilson, Nick Laughton, Roy McFruin, Pam Shelton, Ben Lord, Trevor Anderson and Richard Courtnell.

**Also Present:** Mandy Adlington (Parish Clerk), C Cllr Joanna Spicer, B Cllr John Griffiths MBE & one member of the public

### **1. Election of Chairman**

Cllr T Plummer and Cllr B Lord were nominated to be Chairman for the next year.

The result was as follows: Cllr T Plummer seven votes, Cllr B Lord two votes. Cllr T Plummer was duly elected as Chairman for the next year. Cllr Plummer signed the Declaration of Acceptance of Office. It was resolved that there would be no Vice-Chairman for the coming year.

### **2. Apologies for Absence**

None.

### **3. Declarations of Interest**

Cllrs Laughton and McFruin declared a non-pecuniary interest in item 21, Ixworth Village Hall.

### **4. Minutes of the Previous Meeting**

It was resolved that the Chairman sign the minutes of the previous meeting held on 10<sup>th</sup> April 2013 as a true record of that meeting.

### **5. Matters Arising from Previous Meeting**

Cllr Laughton, on behalf on the Village Hall, thanked the Parish Council for granting the money for the white lines to be re-painted in the car park.

Cllr Shelton reported that the vote for where the defibrillator would be installed was going very well and there was still time to vote until 17<sup>th</sup> May 2013.

*Meeting Adjourned*

### **6. Public Forum**

No comments were received.

### **7. Report from Local Police Officer**

A report would be given at the Annual Parish Meeting on 15<sup>th</sup> May 2013.

### **8. Report from County Councillor Joanna Spicer**

C Cllr Spicer reported that the decision of the Free School in Ixworth would hopefully be announced in the 3<sup>rd</sup> week of May. If a Free School was given the go ahead in Ixworth then this would be great news for the community. Once the decision is made then planning and building alterations would go ahead soon afterwards. C Cllr Spicer also reported that the building work currently being completed at Ixworth Primary School to add another two classrooms was going very well.

### **9. Report from Borough Councillor John Griffiths MBE**

B Cllr Griffiths reported that the final draft of the Rural Vision 2031 had been completed and once agreed by three committees and the full Borough Council it would be sent out for consultation.

A lengthy discussion was held and the following points were raised by the Parish Council and C Cllr Spicer;

- The Rural 2031 document was an overall framework for this area and included various villages
- A framework is needed to assist in planning applications and to protect various areas within the Borough
- After the consultation it would be reviewed by The Planning Inspector, not the Borough
- The Parish Council expressed their concerns once again about access in the Crown Lane area
- C Cllr Spicer highlighted that St Eds had adopted The Crown Lane Concept document and asked if this document would steer planning officers when deciding on planning applications in that area

- B Cllr Griffiths stated that no actual planning application had been received for a new development in the Crown Lane area
- The Parish Council was urged once again to comment and raise their concerns during the consultation being sure to include what the Parish Council wish to see regarding highways, recreation and schools
- C Cllr Spicer requested a meeting with planning officers to clarify The Crown Lane Concept document

B Cllr Griffiths thanked all members and C Cllr Spicer for the input on this issue and he would report all comments to St Edmundsbury Borough Council.

*Meeting Reconvened*

**10. Planning Applications**

None.

**11. Determined Applications**

**SE/13/0295** - Lynton House, Ixworth Thorpe

**Granted**

**SE/13/0069** – White House, Thetford Road

**Granted**

**SE/13/0238** – 20 High Street, Ixworth

**Granted**

**12. Footbridge over the By-Pass/Ixworth Walks**

Cllr Plummer reported that she, Cllrs Lord & McFruin and the Clerk had met with Officers from Suffolk County Council and C Cllr Spicer to discuss various options for improving the walks around Ixworth. It was agreed at this meeting that C Cllr Spicer and the Officers of Suffolk County Council would pursue this matter and report back to the Parish Council.

**13. Correspondence**

The following correspondence had been received;

- **Mr Collins** – concerns about an overgrow hedge
- **Community Action Suffolk** – confirmation of membership
- **St Eds** – Confirmation of payment of Precept
- **S.C.C.** – Rights of Way Annual Surface Clearance

The Clerk was instructed to write to Mr Collins informing him that the hedge had been reported to Suffolk County Council.

**14. Peacock Rise**

Cllr Lord reported that the project had been completed and the residents were very pleased with what had been accomplished. Cllr Lord requested permission from the Parish Council to enquire about options on carrying out another project to improve Peacock Rise. The new project would perhaps erect a fence and flower beds to discourage residents from parking on the grass area. It was agreed by all present for Cllr Lord to pursue this matter.

**15. Accounts**

It was agreed to pay the following accounts;

|                  |                        |          |
|------------------|------------------------|----------|
| Chq No's 721/722 | Wages                  | £1032.95 |
| Chq No. 723      | Anglian Tree Solutions | £240.00  |
| Chq No. 724      | M J Nunn Surfacing Ltd | £480.00  |

No transfer from Business account the Community Account was required.

The internal auditor reported verbally to the RFO that there were no issues to report in the accounts dated 1<sup>st</sup> April 2012 to 31<sup>st</sup> March 2013.

After reviewing the figures in Section 1, the Accounting Statement of the Annual Return, for year ending 31<sup>st</sup> March 2013 it was resolved that these figures were correct. It was resolved that the Chairman and Clerk could sign this section of the form.

After reviewing Section 2, the Annual Governance Statement of the Annual Return, for year ending 31<sup>st</sup> March 2013 it was resolved that the Council had ensured there is a sound system of internal control. It was resolved that the Chairman and Clerk could sign this section of the form.

**16. Play Area**

Cllr Wilson reported that a quote had been received from Wicksteed for the adult exercise equipment for Phase three of the play area refurbishment. The quote was for £14,500. Wicksteed had also sent three large posters showing what the completed area may look like. It was agreed by all present to take these posters along to the Annual Parish Meeting for residents opinions. Due to time restraints at the meeting it was agreed that a small working group meet on the 20<sup>th</sup> May 2013 to discuss this issue further and to report back to members at the next meeting.

**17. Section 106**

Due to time restraints at the meeting it was agreed to move this item to the next meeting for further discussion.

**18. Ixworth Annual Parish Meeting**

All members were reminded that the Ixworth Annual Parish Meeting was being held on 15th May 2013 at 7pm. It was agreed to display the posters concerning phase three of the play area. It was also agreed to have a voting box concerning the installation of a defibrillator in Ixworth.

**19. Ixworth Thorpe Village Sign**

Cllr Wilson confirmed that the sign would be completed by the end of May. The Clerk was instructed to obtain a builder to install the sign as soon as possible after the delivery of the sign. The Clerk was also instructed that once the new sign had been erected arrange an official opening inviting all who had kindly contributed grants towards the cost.

**20. Ixworth Cemetery**

Due to time restraints at the meeting it was agreed that a small working group would meet on the 20<sup>th</sup> May 2013 to discuss this issue further and report back at the next meeting.

**21. Ixworth Village Hall**

The Clerk reported that the Parish Council had received a request from the Village Hall to repair the mirror in the outside toilet. The quote obtained was £153. It was resolved to agree to this quote and the Clerk was instructed to get the repair completed as soon as possible.

The Clerk was also instructed to find out when the CCTV was first installed in the Village Hall.

**22. Chairman's Report**

No report.

**23. Clerk's Report**

The Clerk reported she had obtained quotes for insurance for the coming year. Three quotes were received for £1100.26, £1302.99 and £999.27. It was resolved to accept Zurich Municipal renewal quote of £999.27.

The Clerk stated she would make a fully report in the June meeting of other outstanding issues.

**24. Village Cleaning Operative Duties/Hours**

It was agreed by all present that the Chairman, Clerk and Cllr Laughton met with Steve Wilson to discuss this issue further and report back to the members at the next meeting.

**25. Councillors Report's**

Cllr Lord enquired if Ixworth was entering into The Village of the Year 2013. The Clerk confirmed that Claire from the village hall management committee had contacted her for help. It was agreed by all present that the Parish Council would fully support this application and offer any help needed.

Cllr McFrui reported he had been approached by a resident concerning the tree roots of the grass area on the corner of Street Farm Lane. The Clerk was instructed to contact St Eds to ascertain who is responsible for that area.

**26. Date of the Next Meeting**

It was confirmed that next meeting would be held on 12<sup>th</sup> June 2013 in Ixworth Village Hall at 7.30pm.

With no further business the meeting closed at 10.10pm.

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Signed

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Date